



**Name of meeting: Annual Council**

**Date: 26 May 2010**

**Title of report: Proposed Amendments to Contract Procedure Rules and Financial Procedure Rules**

<b>Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?</b>	<b>No</b>
<b>Is it in the Council's Forward Plan?</b>	<b>No</b>
<b>Is it eligible for "call in" by Scrutiny?</b>	<b>Yes</b>
<b>Cabinet member portfolio</b>	<b>All</b>

**Electoral wards affected: All**

**Ward councillors consulted: Not Applicable**

**Public or private: Public**

### **1. Purpose of report**

To seek approval by Annual Council to proposed changes to Contract Procedure Rules and Financial Procedure Rules for the Council year 2010/11.

### **2. Key points**

The report of the Assistant Director, Risk and Performance, as considered by Corporate Governance and Audit Committee of 28 April 2010, is attached. That Committee agreed to recommend approval by Annual Council to the proposed amendments to Contract Procedure Rules and Financial Procedure Rules, as set out in that report.

### **3. Implications for the Council**

These changes maintain an appropriate control environment for the operation of the Council's activities.

**4. Consultees and their opinions**

The Director of Finance and Performance and Assistant Directors in that Directorate have had an opportunity to comment, and their views have been incorporated in the text.

**5. Next steps**

The changes will be implemented after approval by Annual Council.

**6. Officer recommendations and reasons**

That Annual Council approves the recommended changes to the Contract Procedure Rules and Financial Procedure Rules, as recommended by the Corporate Governance and Audit Committee.

**7. Cabinet portfolio holder recommendation**

Not applicable.

**8. Contact officer and relevant papers**

Martin Dearnley, Assistant Director, Risk and Performance 01484 221133

Background Papers: Current Contract Procedure Rules and Financial Procedure Rules.

**9. Head of Service responsible**

Martin Dearnley, Assistant Director, Risk and Performance.